

Appendix B

AustCham Shanghai & Australian Consulate General, Shanghai - Visa Office

Fast Tracking of Visa Applications Guidelines

This appendix is the format of the covering sheet that is to be delivered to the AustCham Shanghai Secretariat together with a sealed envelope containing the Visa Applications, supporting documentation, the Applicants Passport(s), and the necessary Visa Application(s) Fee(s) (**700RMB** per application) which are payable to the Visa Office.

The authorised Signatories as advised to the AustCham Shanghai Board must sign the covering sheet sponsoring their nominees for visas.

The authorised AustCham Shanghai representative as designated and advised to the Visa Office will sign the Confirmation.

AustCham Shanghai charges:

150RMB per single application.

It is possible to have multiple names in a single application if this is appropriate.

Plus 80RMB for each additional name included in a single application

This cost is to be paid at the time of lodgment of the above documents.

(Please print this letter on your corporate letterhead)

AustCham Shanghai
Suite 1101B, Silver Court
85 Taoyuan Road
Shanghai 200021

(Date)

Dear AustCham Shanghai

Re: Cover Sheet for Visa Application under The Fast Track Visa Application Scheme.

We attach a sealed envelope containing:

- (Insert number) Visa Applications
- (Insert number) Supporting documentation
- (Insert number) Passports of the above applicants
- Relative Visa Fee payable to the Visa Office

We also attach (in a separate envelope please) _____150_____RMB per application as payment to AustCham Shanghai to facilitate the fast track applications.

For recording purposes names of the applicants are:

(List names)

In making applications under this scheme (AustCham Shanghai Corporate Member's name) warrants that it will, to the best of its ability, ensure that their Nominated Representatives and their nominated business visitor invitees will abide by Australian entry rules, and will not abuse the integrity of Australian visa regulations. This warranty is however given in good faith and cannot in any way be construed as a guarantee.

Yours faithfully

For and on Behalf of

(Name of AustCham Shanghai Corporate Member)

.....
(Signed by authorised signature)

Authorised signature confirmed

.....
(Signed by authorised AustCham Shanghai representative)

.....
Date